



FAS Finance & Investment Ltd.

Head Office: Suvastu Imam Square (4th Floor), 65 Gulshan Avenue, Dhaka

Date: ___/___/___

The Managing Director
FAS Finance & Investment Limited
Suvastu Imam Square (4th floor)
65, Gulshan Avenue,
Gulshan, Dhaka-1212.

Sub: Application for Loan/Lease finance facility

Dear Sirs,

I/We would like to avail loan/credit facility from your company, broad particulars of which are given below:

1. Name of the client :
2. Address of the client :
3. Type of the business :
4. Nature of Loan :
5. Purpose of Loan/Credit :
6. Total Cost involvement :
7. Client's equity/margin :
8. Amount of loan/Credit facility required :
9. Period of loan/Credit :
10. Security/Collateral Control :

I/We enclose the prescribed application form and other necessary papers/documents for your perusal and consideration.

Thanking you,

Yours truly,

Authorized Signatory



FAS FINANCE & INVESTMEN LIMITED
HEAD OFFICE, DHAKA

Please attach
one P.P. size
photograph

APPLICATION FOR LEASE / LOAN FACILITY
(For Business Enterprise)

COMPANY DETAILS:

Name of the Client/Company/Business Enterprise

Name of the Group, if any

Addresses along with Telephone, Fax Nos. and E-mail address

Registered Office / Address

Present Address

Factory Address

_____	_____	_____
_____	_____	_____
_____	_____	_____

Type of Company/ Business Enterprise:
(Please V the appropriate box)

Sole Proprietorship

Partnership

Private Ltd. Co.

Public Limited Co.

Partnership

Specify _____

Authorized Capital
commencement

Paid-up Capital

No. of Shares

Date of

Date of

Tk. _____

Tk. _____

_____ shares of
Tk. _____ each

incorporation

of business

Brief background of the : _____
Client/Company/enterprise _____
(Please attach separate sheet, if required) _____

Nature of business of the : _____
Client/Company/enterprise _____
Including details of _____
Products/services rendered _____
(Please attach separate sheet, if required)

CONTACT DETAILS:

Contact Person: _____ Designation: _____

Telephone: _____, FAX: _____ E-mail: _____

OWNERSHIP DETAILS (DIRECTOR/PARTNER/PROPRIETOR)

(Please attach additional sheet, if required)

<u>Name</u>	<u>Designation</u>	<u>Relationship with other sponsors</u>	<u>Shareholding %</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

SUBSIDIARY / ASSOCIATED / SISTER / RELATED COMPANY DETAILS :

(Please attach additional sheet, if required)

<u>Name of the Concern</u>	<u>Address</u>	<u>Nature of Business</u>	<u>Main Sponsors</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Business Competitors: _____

PERSONNEL INFORMATION:

FACTORY :

<u>Category</u>	<u>Executives</u>	<u>Supervisors</u>	<u>Skilled</u>	<u>Un-skilled</u>	<u>Total</u>
a) Technical/Production					
b) Marketing & Sales/Operations					
c) Administrative					
Others (please specify					
Total					

OFFICE :

<u>Category</u>	<u>Executives</u>	<u>Supervisors</u>	<u>Skilled</u>	<u>Un-skilled</u>	<u>Total</u>
a) Technical/Production					
b) Marketing & Sales/Operations					
c) Administrative					
Others (please specify					
Total					

FINANCIAL REQUIREMENT DETAILS:

Type of Facility : Lease Loan Amount: Tk. _____ Repayment Period _____
(Please v the appropriate box)

Purpose : _____

In case of Lease, please provide the following details:

Type of Asset : Vehicle Machinery Equipment Condition: New Reconditioned
(Please v the appropriate box) Other (Please specify) _____ Second Hand Other (Please specify)

Details of Asset : _____

Type/Make/Model : _____

Name and address of the Supplier : _____

Purpose of lease : Official use Commercial use Other (please specify) _____
(Please v the appropriate box)

Mode of Purchase : Local Purchase Import Time required for deliver _____ days / months
(Please v the appropriate box)

Cost and no of units : Units Cost: Tk. _____, No. of units: _____ units, Other incidental Costs
(Please specify): Tk. _____ Total cost Tk. _____

SECURITY AND COLLATERAL DETAILS (please use separate sheet, if required)**A. Cash/Quasi-Cash Collateral/Guarantee** (Please ✓ the appropriate box)

Lien/Pledge of FDR/TDR Bank Guarantee from _____ Insurance
 Guarantee from _____, Share Certificate / Unit Certificate (please specify)
 _____ Other (please specify) _____

B. Land and Building (please use separate sheet, if required)

<u>Particulars of land and building</u>	<u>Quantity</u>	<u>Value</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

C. Guarantor (please use separate sheet, if required)

<u>Name of Guarantor</u>	<u>Permanent address</u>	<u>Present address</u>
_____	_____	_____
_____	_____	_____

Total Value of security / Collateral: Tk. _____

EXISTING FINANCIAL FACILITY DETAILS (please use separate sheet, if required)**A. Short Term Facility**

<u>Name of the Bank/NBFI with Branch</u>	<u>Type of facility</u>	<u>Sanctioned Amount (Tk.)</u>	<u>Outstanding as on _____ (Tk.)</u>	<u>Repayment Arrangement</u>	<u>Expiry Date</u>	<u>Security</u>
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

B. Long Term Facility

<u>Name of the Bank/NBFI with Branch</u>	<u>Type of facility</u>	<u>Sanctioned Amount (Tk.)</u>	<u>Outstanding as on _____ (Tk.)</u>	<u>Repayment Arrangement</u>	<u>Expiry Date</u>	<u>Security</u>
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

C. Group / Sister Concern / Individual Financial Facility:

Name of the Concern / individual	Name of the Bank/NBFI	Type of facility	Sanctioned Amount (Tk.)	Outstanding as on _____ (Tk.)	Repayment Arrangement	Expiry Date	Security

I/We do hereby declare that the information furnished in this application form and attached annexures are correct and true to the best of my/our knowledge. You are also authorized to verify the information furnished by me/us and to obtain any further information regarding me/us from any bank/financial institution/organization and I/we also authorized you to divulge any information regarding me/us to any bank/financial institution/organization.

I/We understand that this application remains the property of FAS Finance & Investment Limited (FFIL) whether the lease/loan facility is granted or not and FFIL reserves the right to reject the application at the sole discretion of FFIL without stating any reason therefore:

AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

Name : _____

Name : _____

Designation : _____

Designation : _____

Date of Application : _____

Date of Application : _____



FAS FINANCE & INVESTMENT LIMITED
HEAD OFFICE, DHAKA.

KYC Form

Date:-----/-----/2016

Name of the Company :
Business Address :
Amount of Finance :
Date of Finance : _____ / _____ / 20_____
Types of Finance (Lease/Loan) :
Project's Products :
Nature of Business (Small/Medium) :
Period of finance (Terms) : _____ Years / _____ Months
No. of Employees :
Remarks (Existing/New/BMRE) :

Sl. No.	Descriptions	Amount in Taka
01.	Total Fixed Assets	
02.	Total Current Assets	
03.	Total Assets	
04.	Total Liabilities (If any)	
05.	Total Operating Income	
06.	Total Operating Expense	
07.	Net Profit Before Tax	

** Please Enclose Your Up-to-date Balance Sheet / Income Statement

Signature