



FAS Finance & Investment Ltd.

Working for Growth & Sustainability

Head Office: Suvastu Imam Square (4th & 5th Floor), 65 Gulshan Avenue, Gulshan, Dhaka - 1212

Notice of the 25th Annual General Meeting

Notice is hereby given that the 25th Annual General Meeting (AGM) of the shareholders of FAS Finance & Investment Limited will be held on Thursday, December 01, 2022 at 12.00 noon virtually through using Digital Platform to transact the following proceedings:

AGENDA

01. To receive and adopt the Directors' Report, Auditors' Report and Audited Financial Statements of the Company for the year ended December 31, 2021;
02. To declare Dividend for the year ended December 31, 2021;
03. To elect/re-elect Directors;
04. To appoint the Statutory Auditors till next Annual General Meeting for auditing the Financial Statements for the year 2022 and to fix their remuneration;
05. To appoint the Auditors for auditing Corporate Governance for the year 2022 and to fix their remuneration;

By order of the Board

A.K.M. Mojibul Haque

Head of HR & Admin &
Company Secretary (CC)

Dated: November 08, 2022

Notes:

1. November 07, 2022 is the 'Record Date' to determine the Shareholders' entitlement to the dividend and their eligibility to attend and vote at the meeting.
2. The Board of Directors recommended 'No Dividend' for the year ended December 31, 2021.
3. Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Order No. SEC/SRMIC/94-231/25 dated July 08, 2020 the 25th Annual General Meeting of the Company shall be conducted via live webcast by using Digital Platform.
4. Link for joining the Annual General Meeting through Digital Platform and detail login process will be notified to the Shareholders e-mail address. Full login/participation process for the Digital Platform Meeting will also be available in the Company's official website: www.fasbd.com
5. A member eligible to attend and vote at the Annual General Meeting may appoint a proxy to attend, speak and vote or abstain from voting in his/her/its/their stead. The Proxy Form duly completed and stamped must be deposited at the Registered Office of the Company no later than 72 hours before the time set for holding the meeting.
6. Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-158/208/Admin/81, dated 20 June 2018, the soft copy of the Annual Report 2021 will be sent to the email addresses of the Members available in their Beneficial Owner (BO) accounts maintained with the Depository. The soft copy of the Annual Report of 2021 will also be available in the Company's website: www.fasbd.com

N.B: Members may please note that no gift or benefits in cash or kind shall be given at the AGM as per BSEC's notification dated 24 October 2013.



FAS Finance & Investment Limited

Corporate Office: Suvastu Imam Square (4th & 5th Floor)
65, Gulshan Avenue, Gulshan-1, Dhaka-1212

Proxy Form

I.....of.....
.....being member of **FAS Finance & Investment Limited**, hereby appoint
Mr/Ms.....
of..... as my
proxy to attend and vote for me and on my behalf at the 25th Annual General Meeting (AGM) of the shareholders of FAS Finance
& Investment Limited will be held on Tuesday, December 01, 2022 at 12:00 noon by Virtually through using Digital Platform or
at any adjustment thereof.

Signed this.....

Signature of Proxy.....

Day of.....2022

Signature of Shareholder

Revenue
Stamp of Tk
20/-

BO ID:

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No. of Shares.....

N.B. Important

1. This Proxy Form, duly completed, must be deposited at least 48 hours before the meeting at the Company's Registered Office. Proxy is invalid if not signed and stamped as explained above.
2. Signature of the shareholders should agree with the specimen signature registered with the Company.



FAS Finance & Investment Limited

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65, Gulshan Avenue, Gulshan-1, Dhaka-1212

Attendance Slip

I hereby record my attendance at the 25th Annual General Meeting (AGM) of the shareholders of FAS Finance & Investment Limited will be held on Tuesday, December 01, 2022 at 12:00 noon by Virtually through using Digital Platform.

Name of Member/Proxy

BO ID:

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Signature.....

Date.....

N.B. Shareholders attending the meeting in person or by proxy are requested to complete the attendance slip and deposit the same at the registration counter on the day of the meeting.